



CITY OF TUTTLE POLICE DEPARTMENT

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Police Officer Application & Selection Process

To apply for Police Officer with our Department, you must be 21 years-of-age, possess a valid driver’s license, have a high-school diploma or GED, have no felony convictions & no record of domestic violence, and be of good moral character. CLEET certification is not required at the time of application; any applicants hired without CLEET certification will be sent to CLEET as part of our Officer Training Program.

To apply for Police Officer openings, you must complete and submit a Public Safety Application. It is available at our website (<http://www.tuttlepd.com>) or at our headquarters. Be sure to read the application carefully and answer all questions truthfully and completely in your own handwriting. PLEASE NOTE: witness signatures and notarization are **required** as indicated. Your application will **not** be accepted without these. If you hand-deliver your application between 8:00 AM and 5:00 PM weekdays, someone should be available to help you with this (feel free to call ahead). Do NOT e-mail your application.

The selection process starts with a review of applications. During this review a preliminary background investigation will be conducted to verify the information you have submitted. Those that are selected to continue will receive information regarding when written and physical agility testing will be conducted. Physical agility standards differ for male (M) and female (F) applicants:

	Age 20-29	Age 30-39	Age 40-45
Sit-ups in 1 minute	38M/32F	35M/25F	29M/20F
Push-ups in 1 minute	29M/15F	24M/11F	18M/9F
1.5-mile run (no walking)	18 minutes, 39 seconds for all applicants		
Sit-and-reach	1.5 inches past toes for all applicants		

Those that pass these tests satisfactorily will be subject to a full background investigation, an oral review board, completion of the Minnesota Multiphasic Personality Inventory 2 (MMPI-2), and a polygraph test.

A conditional offer of employment may then be made to the applicant(s) that possesses the most suitable experience, education, abilities, attitude, and background. This offer will be contingent upon the applicant successfully passing the Oklahoma Police Pension Retirement System (OPPRS) physical and a drug screening.

If you do not receive a conditional offer of employment with this hiring cycle, we will keep your application on file for six (6) months from the day we received it. If another opening occurs your application will automatically be reviewed for the position. After this period, your application will be destroyed. If you have not received a conditional offer of employment by this time, you will need to reapply for future consideration.

Pay, Benefits & Scheduling

Pay starts at \$11.19 per hour with an annual 3% raise per the FOP contract. The City pays medical and life insurance premiums, and the OPRRS retirement is 20 years. Vacation and sick time can be taken after the officer successfully completes the one-year probationary period. Police officers receive overtime and holiday pay and can accumulate up to 40 hours of compensatory time. Officers also receive additional incentive pay of \$50/month if they have their Associate’s degree or \$100/month if they have their Bachelor’s degree and uniform maintenance pay of \$550 per year.

Tuttle PD is staffed 24 hours-per-day, 365 days-per-year. During normal operations, each officer works five, 8-hour shifts per week with shift selection generally based on seniority. However, occasional hold-overs, scheduled overtime & inconsistent shifts should be expected.